

**Kelly Creek Neighborhood Association
Board Meeting Minutes
Wednesday, December 17, 2014**

Members present were: President Charlie Teem, Vice-President Mel Roemmich, Land Use Director Carol Rulla, and Secretary-Treasurer Diane Anderson.

President Charlie Teem called the meeting to order at 7:30 PM at his home. A quorum was established. Minutes of the 10/1/14 Board meeting submitted by Secretary-Treasurer Diane Anderson were reviewed and approved.

Reports:

President's Report:

- Charlie Teem gave his appreciation to Carol Rulla for sending out the previous emails to the KCNA. Carol will add to the KCNA email list any neighbor on the Victory Outreach email list that wants to be included on the KCNA email list.

Secretary-Treasurer's Report:

- Current balance in the Treasury is \$0.00.
- Meeting minutes from October 22, 2014 General Meeting to be finished this week.

Land Use Director's Report:

- Victory Outreach did submit an application to the City on December 11, 2014. The City staff is reviewing the application for completeness. Once the application is deemed complete the application will be open for public comment.
- The City made a decision on the 19-Lot Subdivision on NE corner of 282nd & Lusted. The application was approved with conditions staff recommended.
- The 13-Lot Subdivision at 5301 & 5315 SE Welch Rd is in the pre-application stage. They have not requested an Early Neighborhood Notification meeting yet.
- The applicant for the Subdivision on the west side of 282nd at the southern City limit has contacted Carol Rulla to request an Early Neighborhood Notification meeting in January 2015.
- Carol Rulla received a copy of the submitted plans for the Subdivision on SE corner of Orient & Welch. Any comments on the project need to be submitted to the City by Friday, December 19, 2015. With the Board's approval, Carol will submit on behalf of KCNA including comments on water problems, traffic safety and PGE power lines over some proposed lots.

Old Business:

- **Nextdoor**

There are 105 people signed up for Nextdoor in the Kelly Creek neighborhood. It has been noted that neighbors are joining by means other than invitation. There are 4 neighbors from Nextdoor that have requested to be added to the KCNA email list. There is a great opportunity for KCNA to reach out to more neighbors within Kelly Creek neighborhood with Nextdoor. Carol Rulla is now a Nextdoor Lead and has assisted with neighbors within Kelly Creek neighborhood with getting verified to the website. We can post meeting information, public comment deadlines, and ENN snippets on the website for Kelly Creek neighbors to view. Carol Rulla also gave the Board an in depth presentation of the Nextdoor website. There will be training session available for all Nextdoor Leads and NA leaders within the City of Gresham in the New Year.

- **KCNA Group Email Account**

Powell Valley and Southwest NAs uses Mail Chimp to send out information their members. It has the advantage of being able to send 2,000 e-mails with the free service and members can sign themselves up. However, it's formatting is not compatible with all email recipients. There is also Google Group email that would allow all Board members to have their own individual access to the group email.

Diane Anderson to look into the following:

- Can the Board send out blind emails
- What is the limit on the number of recipients per email
- Would the inbound emails be forwarded to each Board member's personal email address

- **Council Bill Towing Fee Schedule**

Police Chief Junginger is asking for input on an upcoming Council Bill adjusting fees for the towing of vehicles illegally parked on private property. Comments are to be sent to him by January 1, 2015; Craig.Junginger@greshamoregon.gov.

- **KCNA Email**

Charlie Teem will send out an email to KCNA members informing them on the following:

- Update on the statuses of the Land Use projects
- Chief Junginger's request for comments regarding the Council Bill on Towing Fees
- Reminder of the KCNA meeting on February 25, 2015
- Forward the City Connections newsletter

New Business:

- **Request by City Recycling staff to host a Repair Café**

The City Recycling staff has asked NAs about hosting a Repair Café. KCNA would need to find a suitable location, refreshments, and volunteers to assist. A possible time to host would be either late June or middle of July. A member of the LDS church has stated that the church is looking for a volunteer opportunity for their membership. Carol Rulla to open a conversation with the City to set up a conversation with the Board and will follow up with the LDS church. In the meantime, Charlie Teem will approach Greater Gresham Baptist Church to find out if they are open on having the Repair Café there.

- **Next General Meeting – February 25, 2015**

The proposed agenda for the general meeting on February 25, 2015 was reviewed. The Board agreed to invite a representative from the City to talk about the City's new app and web tool for making service requests and asking questions, replacing "ASK GRESHAM." Also it was agreed to invite a representative from the City to talk about Code Compliance and the Sidewalk Maintenance and Repair project. Carol Rulla will be contacting the appropriate staff at the City. The number of new member prizes is thought to be low. Diane Anderson to take an inventory of items.

- **Next Next General Meeting – May 13, 2015**

It was agreed that the next next general meeting would be held on May 13, 2015. Diane Anderson to request meeting space at Gordon Russell Middle School.

- **Possible Future Meeting Topics**

- City of Gresham's new Backyard Habitat program with Audubon Society (possible May topic)
- City of Gresham's Tree Code education project (possible October topic)

- **Use of City postcards for KCNA**

KCNA is allowed two postcard mailers each year: July 1st to June 30th. One of the mailers must be for the Annual meeting per KCNA bylaws. Currently KCNA still has one postcard mailer available to use before the end of June 2015. The Board agreed that if KCNA hosted a Repair Café, that the second postcard mailer would be used for that.

With no further business, meeting was adjourned at 10:00 PM.

Minutes submitted by Diane Anderson, KNCA Secretary-Treasurer